

Call for application 2021: Japan 2021 STARMAJ PROGRAM

France - Japan: Research Internship for Master's Students (Outgoing Mobility)

Université de Lyon's international strategy in Japan

As part of its international strategy, the Université de Lyon (UdL) develops a network of privileged international academic partners called "International Alliance". It aims to create an integrated platform for research and training. The International Alliance comprises around ten universities spread over five strategic geographical areas chosen for their strong links and a scientific drive shared with the institutions of the Université de Lyon.

Japan is one of the strategic areas of the "International Alliance" with the two main partners: **the University of Tokyo and Tohoku University**.

OBJECTIVE

The STARMAJ program provides a framework fostering research partnerships within research internships of master's students. These internships aim to develop new or existing collaborations that could result in joint-PhDs (doctoral degree awarded by the two institutions) or international co-directed PhDs (two PhD supervisors: one French and one Japanese) on the long term.

ELIGIBILITY CRITERIA

1) PUBLIC

- First and second year graduate students enrolled in a masters' program offered by a member institution of the IDEXLYON consortium¹.

2) PRIORITY ACADEMIC FIELDS

- Biohealth and Society; Sciences and Engineering; Urbanity and Humanity.

3) TARGETED PRIORITY PARTNERS

- 1st: University of Tokyo and Tohoku University;
- 2nd: Others Japanese universities (based on areas of expertise and the number of jointly co-published scientific papers, pre-collaborations with UdL's institutions).

4) INTERNSHIP MODALITIES

- Focus on research: the internship aims to develop a scientific cooperation between a French and a Japanese laboratory;
- Duration of internship: 3 to 6 months;
- Period of internship: Internships must be carried out in 2021 (calendar year) and be uninterrupted (cannot be split in two sessions).
- Funding: The STARMAJ mobility aid/grant cannot be cumulated with other funding coming from the IDEXLYON program.

¹ List of IDEXLYON members: <https://urlz.fr/9nWO>

WHICH FUNDING THE STUDENT CAN BENEFIT FOR THE RESEARCH INTERNSHIP?

A grant/financial aid of €800 per month during the internship of the student in Japan.

TWO PHASES PROCESS

1) Collection of internship offers from Japanese partners

- Each internship offer must identify a French and a Japanese supervisor for the internship;
- Internship offers must be written based on the template attached;
- Internship offers will be published on the IDEXLYON Website (<https://idexlyon.universite-lyon.fr/idexlyon/version-anglaise/navigation/calls-for-proposals/>). Masters 'program supervisors will communicate about the program to their students;
- **Deadline: Internship offers must be send to international.office@universite-lyon.fr by 30th September 2020 at the latest.**

2) Selection of applicants

- Applicants will be selected based on their academic results and the scientific content of the project by a Selection Committee that will reunite by **mid-November at the latest**;
- The internship supervisor of the Japanese institution, the internship supervisor of the French institution and the program coordinators, will validate the internship dates.
- The student application file regrouping the following documents **must be complete**:
 - 1) A copy of passport;
 - 2) The student's résumé/curriculum (studies + professional project);
 - 3) The student's letter of interest related to the internship subject;
 - 4) The student's academic transcript (last available transcript for Master 1 students and Master 1 academic transcript for Master 2 students);
 - 5) A support letter from the Master's supervisor validating the subject of the internship and attesting to its adequacy with the expectations and objectives of the Master studies as well as the conditions of organization of the Master. The certificate will mention the supervisor of the internship from the French Institution (family name, first name, email),
- **Deadline: Student application file will be sent by Masters's program supervisor to Udl's International Office: international.office@universite-lyon.fr by 30th October at the latest.**

FOR MORE INFORMATION :

Université de Lyon – International Office
international.office@universite-lyon.fr
Object : 2021 STARMAJ Program

Deadlines:

Sending of internship offers: 30th September 2020
Sending of students' applications: 30th October 2020

APPENDIX ONE – INTERNSHIPS AGREEMENTS, VISA AND PAYMENT PROCEDURES OF THE FINANCIAL AID/GRANT

STUDENT – INTERNSHIP AGREEMENTS

An Internship agreement specifying the terms and conditions of the internship is compulsory for all students. The internship agreement is written between the Japanese University and the French higher education institutions in which the student is registered.

STUDENT – VISAS

Students must have met the conditions for entry into the Japanese territory to start the internship. If not, students will lose their STARMAJ financial aid and will have, if necessary, to reimburse the amount paid by the Université de Lyon.

All information are available on the website on the Japanese embassy in France: https://www.fr.emb-japan.go.jp/itpr_fr/visas-top.html

Be careful! Students must anticipate their departure to Japan to cope with all administrative procedures especially if a VISA is required.

PAYMENT OF THE FINANCIAL AID/GRANT

1. Payment procedures

- First payment is equal to 75% of the total grant provided the student give the following documents :
 - Certificate of arrival in the laboratory signed by the supervisor in Japan;
 - RIB;
 - Proof of registration at the French(*certificate de scolarité*)
 - Certificate of health and repatriation insurances covering the whole duration of the stay. The student covers the costs of these insurances.

- A final payment of the 25% left is made when the student send an end of internship certificate. The certificate must indicate the starting and end dates of the internships and must be signed by the same supervisor.

2. Important information

- To get the grant/financial aid, the student must have met the conditions for entry into the Japanese territory. If not, the grant will be cancelled;
- **The grant/financial aid paid is proportional to the duration of the stay;**
- In the case of an anticipated termination of the internship, the payment of the financial aid/grant is adapted as follows :
 - The final payment is cancelled or prorated;
 - UdL could claim part of the first payment.

CALENDAR OF THE PROGRAM

ACTIONS	ACTORS	DEADLINE
Sending of internship offers	<p>Internship supervisor in Japan and in Lyon Saint-Étienne</p> <p>Internship offers must be sent to: international.office@universite-lyon.fr</p> <p>Offers will be published on the IDEXLYON Website</p>	30 th September
Sending of student's application file	<p>Master's program supervisors</p> <p>Application file must be sent to: international.office@universite-lyon.fr</p>	30 th October
Selection Committee	Members of the Selection Committee	By mid-November
Sending of the Selection Committee results to students and master's supervisors	Made by the International office of the Université de Lyon	From mid-November
Information to Japanese supervisors	Internship supervisors from the French side	From mid-November
Internships agreements	<p>Made between the Japanese institution and the institution in Lyon Saint-Étienne in which the student is registered.</p> <p>The STARMAJ Program Coordinators must validate final internship dates (send info to international.office@universite-lyon.fr)</p>	From mid-November
Preparation of financial administrative file	International Office of the Université de Lyon	After the selection committee
Payment of grant/financial aid		<p>75%: after reception of the certificate of arrival at the Japanese institution</p> <p>25%: after reception of the end of internship certificate</p>